

Volume 4, Number 52 - Friday, May 1, 2009

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## Swine Flu Update

University Health Services has had several questions about the Swine Flu. In response to these questions Dr. Julia Spinolo, director of University Health Services and assistant professor of Nursing, has prepared the following information...

Even though there has been just one confirmed case of the Swine Flu in Georgia (and that of someone from Kentucky who was visiting the state), the Acting Health and Human Services Secretary has declared a Public Health Emergency nationwide involving Swine Influenza A.

The symptoms of swine flu in people are expected to be similar to the symptoms of regular human seasonal influenza and include:

- Fever
- Lethargy
- Lack of appetite
- Coughing.

Some people with swine flu also have also reported:

- Runny nose
- Sore throat
- Nausea
- Vomiting
- Diarrhea

Remember these everyday actions to stay healthy.

- Cover your nose and mouth with a tissue when you cough or sneeze. Throw the tissue in the trash after you use it.

- If you don't have a tissue available, cough or sneeze into your upper sleeve or elbow, not your hands.
- Wash your hands often with soap and water. Alcohol-based hands cleaners are also effective.
- Avoid touching your eyes, nose or mouth at any time. Germs spread that way.

Try to avoid close contact with sick people.

- Influenza is thought to spread mainly person-to-person through coughing or sneezing of infected people. (Editor's Note: Despite the name, Swine Flu is not spread through food products like pork or bacon. In fact, the pork-producing industry is trying to have the name changed to Hybrid Flu, to dispel this misconception.)
- If you get sick, stay home from work or school and limit contact with others to keep from infecting them.

For more information, please refer to the CDC website:

[http://www.cdc.gov/swineflu/key\\_facts.htm](http://www.cdc.gov/swineflu/key_facts.htm).

At the suggestion/request of the Board of Regents of the University System of Georgia, any inquiries regarding the Swine Flu and Clayton State should be directed to the Office of University Relations.

### **Governor's Statement Regarding the First H1N1 Flu Case in Georgia**

Governor Sonny Perdue issued the following statement today regarding the first H1N1 flu case in Georgia being confirmed by the Centers for Disease Control:

“Today's confirmed case of the H1N1 flu in Georgia is a reason for precaution, not panic. I want to stress that it is an isolated case appearing in a woman visiting our state for an event who had also recently traveled to Mexico. The State of Georgia has worked diligently over the past several years to prepare for a situation like this, and we are partnering with local and federal officials to respond appropriately. I encourage Georgians to follow the advice of public health professionals and take the recommended precautions to protect themselves and their families. At this stage, the simplest things, like washing hands and using disinfectants, can be the most effective safeguards. I am confident in our planning and preparation and our ability to respond over the coming days.”

The most up-to-date information on H1N1 flu developments in Georgia is available at the Division of Public Health's website at <http://health.state.ga.us/swineflu/>.

## Customer Service Tip of the Day

Lost or Need Help? Call 1-800-Georgia, or visit [www.connect.georgia.gov](http://www.connect.georgia.gov) to get the right state service.

### **Fun Fact:**

The first 30 seconds of a call or meeting set the tone for the remainder of the contact.

### **Words to Live By:**

Do what you do so well that they will want to see it again and bring their friends.

– Walt Disney

## This Week at Clayton State

### Fitness Center Summer Hours Start Today

The Fitness Center will begin its summer hours this Friday, May 1 as follows:

Monday – Thursday, 6 a.m. – 8 p.m.

Friday, 6 a.m. – 6 p.m.

Saturday, noon – 5 p.m.

Sunday, noon – 5 p.m.

If you are in need of any additional information, please call (678) 466-4971.

### Spivey Hall 2009 Spring Bach Festival Concludes this Weekend

Spivey Hall's annual Spring Bach Festival will conclude this weekend with performances by organist Vincent Dubois, cellist Daniel Müller-Schott, and pianist Angela Hewitt.

No Spivey Hall Bach Festival could be complete without an organ recital. The three-manual, 77-rank, 4,413-pipe Albert Schweitzer Memorial Organ built by Fratelli Ruffatti of Padua, Italy, will resound gloriously when French organist Vincent Dubois returns to Spivey Hall at 3 p.m. on Saturday, May 2 for a program of works by Bach and other composers. Dubois' visit to the campus of Clayton State University will include a pre concert talk at 2 p.m.

Tickets to this performance are \$30 (50 percent off for Clayton State faculty and staff); Clayton State students pay just \$10. For tickets and more information, call the Spivey Hall Box Office at (678) 466-4200. Full-price tickets only are available online at [www.spiveyhall.org](http://www.spiveyhall.org) (a per-ticket service fee applies).

Canadian pianist Angela Hewitt gives a public master class on interpreting Bach keyboard works on the piano on Saturday, May 2 at 7 p.m. The cost of the master class is \$10 per person. Hewitt is joined the following afternoon, Sunday, May 3, for the final performance of the 2009 Spring Bach Festival by the charismatic German cellist, Daniel Müller-Schott, featuring Bach's three

gamba suites. The Müller-Schott – Hewitt performance will begin at 3 p.m. on May 3 and will be preceded by a pre concert talk at 2 p.m.

Tickets to this performance are \$45 (50 percent off for Clayton State faculty and staff); Clayton State students pay just \$10. For tickets and more information, call the Spivey Hall Box Office at (678) 466-4200. Full-price tickets only are available online at [www.spiveyhall.org](http://www.spiveyhall.org) (a per-ticket service fee applies).

## Upcoming Events

### **Clayton Community Big Band Performs Free Concert in Spivey Hall, May 4**

The Clayton State University Department of Music presents the Clayton Community Big Band (CCBB) concert “Ties That Bind - a Cavalcade of Musical Friends” at 7:30 p.m. on Monday, May 4 in Spivey Hall. This concert is free and open to the public.

“This should prove to be our biggest concert ever,” says CCBB Director Stacey Houghton who shares that several special guests - including Clayton State University President and bongo aficionado Dr. Thomas K. Harden - will perform in the concert.

Highlights also include feature performances by several CCBB soloists, a special tribute to late composer Neal Hefti by tenor saxophonist and jazz educator Bob Greenhaw and Houghton, and an appearance by the Clayton State University Jazz Combo.

In addition to Harden, the guest percussionists contributing their musical talents in “Ties That Bind” are as follows: Clayton State music faculty members Dr. Douglas Wheeler and Dr. Kristin Lyman, and Clayton State Director of Human Resources John Brooks.

### **School of Nursing Pinning Ceremony, May 5**

The Clayton State School of Nursing’s Spring Semester Pinning Ceremony is scheduled for Tuesday, May 5 at 7 p.m. in Spivey Hall.

### **Bookstore Buyback Hours for Spring Semester 2009**

Tuesday	May 5	8 a.m. – 7 p.m.
Wednesday	May 6	8 a.m. – 7 p.m.
Thursday	May 7	8 a.m. – 7 p.m.
Friday	May 8	8 a.m. – 2:30 p.m.
Monday	May 11	8 a.m. – 7 p.m.
Tuesday	May 12	8 a.m. – 4 p.m.
Wednesday	May 13	8 a.m. – 4 p.m.

## **Bo's Birthday, May 8**

Rob Taylor points out that Friday, May 8 is former Dean of Students (and former History professor, and former head of the Experimental Unit, among other things) Bo Bolander's 69<sup>th</sup> birthday. As he is still struggling with the after effects of his recent brain surgery, Taylor says if there was ever a time for him to get some birthday greetings and encouraging notes, this would be the year.

You can send Bo a card at his home address: Robert "Bo" Bolander, 616 E. Church St., Monroe, Ga., 30655-2514.

## **Clayton State to Honor Starr, Lee at Spring Graduation, May 9**

Clayton State University has undergone many changes in the past nine years. On Saturday, May 9, the graduating class of spring 2009 will be present at another significant moment in the history of the University... the final Clayton State Commencement Ceremony for President Dr. Thomas K. Harden.

The University's dual spring commencement ceremonies will be held in the Athletics & Fitness Center. The first ceremony will be held at 9 a.m., the second starts at noon. Graduates of the College of Arts & Sciences will receive their diplomas at the noon ceremony, while graduates of the University's other four schools – Business, Nursing, Information & Mathematical Sciences, and Professional Studies -- will take part in the 9 a.m. ceremony. A total of 628 students will be graduating, including 32 students receiving master's degrees.

The University will be honoring the late State Senator Terrell Starr and retired State Representative William "Bill" Lee with honorary doctoral degrees. Senator Starr's degree will be presented posthumously to his children, Terry Starr and JoAnn McJenkin.

## **Staff Appreciation Days, May 13 and May 14**

Mark your calendars now for Staff Appreciation Days, May 13 and May 14.

On May 13 look forward to hearing motivational speaker Earl Suttle and light refreshments. You will not want to miss this. He will be speaking in Room 101 of the Downs Center. The first 20 people to arrive will receive Suttle's most popular CD "Enjoying Excellence." Please check out his website and see for yourself... <http://earlsuttle.com/video.html>.

On Thursday, May 14 we will have a "Picnic in the Park" from 11 a.m. to 2 p.m. This will be located in the area behind the Student Center and the Library in the grassy area by Swan Lake. There will be fried chicken and all the fixin's to go with it. There will be music, popcorn and door prizes too. You won't want to miss either of these events.

Our Staff employees are very much appreciated and we want to give them some time just to enjoy each other's company and relax for a little while. After all, they deserve it.

### **National Science Olympiad at Augusta State, May 14 to May 17**

From May 14 to May 17, 2009, Augusta State University will host the National Science Olympiad. The year 2009 marks the second time Georgia has hosted the National Science Olympiad. The first time was in 1996 at Georgia Tech in Atlanta.

The Science Olympiad celebrates the 25th Anniversary of the Science Olympiad National Tournament. One hundred and twenty teams will compete in 46 events in the sciences.

Students and coaches are eligible for prizes, including more than \$25,000 in scholarships, from the Science Olympiad National Office!

More information can be found on the Science Olympiad, Inc. website at [http://soinc.org/2009\\_national\\_tournament](http://soinc.org/2009_national_tournament) and on the Augusta State University website at: <http://www.aug.edu/nso/>.

### **LaJuan Simpson to Speak at Fayette County Library, May 19**

Dr. LaJuan Simpson has been invited to serve as a speaker at the Fayette County Library on Tuesday, May 19.

The Library is preparing to begin several months' worth of activities in conjunction with its second annual "Fayette on the Page," a countywide "One Book, One Community" initiative, in partnership with Clayton State -- Fayette. The book the Library wants to get everybody in Fayette County reading and talking about this year is "A Lesson Before Dying," by Ernest J. Gaines.

Simpson is a recognized expert on Gaines's work, and thus is the first choice for speaker at our "Fayette on the Page" kickoff event on the evening of Tuesday, May 19. That date is also the first screening in the Library's Ernest Gaines Film Festival. Showing will be "The Autobiography of Miss Jane Pittman" in May; "The Sky is Gray" in June; "A Gathering of Old Men" in July; and "A Lesson Before Dying" in August.

The culminating event for "Fayette on the Page" will be a virtual appearance by Gaines at the Fayette County Library via live video teleconference, free and open to the public, on Thursday, Sept. 10, 2009.

## **New Student Convocation, Aug. 14**

The Fourth Annual New Student Convocation will be held on Friday, Aug. 14 from 4 p.m. to 5 p.m. at Spivey Hall. This ceremony will inspire, motivate and officially welcome new students to Clayton State University. The program will provide an opportunity for students to connect with faculty, staff and classmates. A reception is scheduled following the ceremony's conclusion.

Faculty and staff support at last year's event was outstanding. Your continued support and assistance is greatly needed and appreciated. Academic regalia is requested for faculty for this year's event. For faculty who wish to rent regalia, please allow eight to 10 weeks for turnaround and receipt. Contact Linda Campbell in our University Bookstore at [LindaCampbell@Clayton.edu](mailto:LindaCampbell@Clayton.edu) for additional ordering information.

Additional information for this event is forthcoming. If you have questions about the event, please contact Celena Milner at (678) 466-5443 or via e-mail at [CelenaMilner@clayton.edu](mailto:CelenaMilner@clayton.edu).

## **Fiscal Year End 2009 Deadlines**

Bids posted by Clayton State, not on State contract:

- ◆ May 5, 2009- Last bid opening date for FY09 purchases.

Purchase Requisitions Submitted to Procurement Services:

- ◆ May 15, 2009-All purchases requiring a purchase order.
  - Anything requested after this date must be approved by Budget & Finance.
- ◆ May 22, 2009-No change orders to PO's after this date.

P-Card Cutoff Dates:

- ◆ May 08, 2009- Last day to use the p-card so that the purchase will be charged on the June 15, 2009 Visa statement. You may NOT use your P-Card between May 9 and June 15.

Budget Amendment Requests:

- ◆ May 01, 2009- All budget amendments for FY 2009 submitted to Scott McElroy.

Check Request and Travel Reimbursement Deadlines:

- ◆ June 19, 2009- Last day for all travel related requests for FY 2009 submitted to Procurement Services.
- ◆ June 19, 2009- Last day for all check requests for FY 2009 submitted to Procurement Services.
- ◆ June 26, 2009- All checks to be processed for FY 2009.

Due to the database consolidation project, no checks for FY10 will be processed until July 13, 2009. FY10 purchase orders may be submitted beginning July 1, 2009.

### **P-Card and Purchasing Deadlines Fast Approaching**

The end of fiscal year 2009 is soon approaching and we are sending a reminder that May 8, 2009 is the last day to use the p-card for this fiscal year. Please remember for best assurance that purchases will be charged to fiscal year 2010, please resume usage of the p-card on June 16, 2009.

Reminder: May 15, 2009 deadline for all purchases requiring a purchase order. Any purchases requested after this date must be approved by Budget & Finance.

We will be sending out an office supply catalog for mysupplies in the campus mail. The web address is [www.mysupplies.com](http://www.mysupplies.com). Since we do not have a statewide contract with any one office supplier, please look at this website. It is a small office supply business and they will be competitive in pricing. The State of Georgia is giving all small businesses every opportunity to do business with the state. Let Row Anderson know if you would be interested in purchasing from this company.

If you have any questions, do not hesitate to contact Purchasing.

Individuals requiring disability related accommodations for participation in any Clayton State University sponsored event or to obtain print materials in an alternative format for such events, please contact the Disability Resource Center at (678) 466-5445 or [DisabilityResourceCenter@clayton.edu](mailto:DisabilityResourceCenter@clayton.edu).